

Financial Statements of

**CAPE BRETON REGIONAL
HOSPITAL FOUNDATION**

Year ended December 31, 2017



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INDEPENDENT AUDITORS' REPORT

To the Chairperson and Members of the Board of the Cape Breton Regional Hospital Foundation

We have audited the accompanying financial statements of Cape Breton Regional Hospital Foundation which comprise the statement of financial position as at December 31, 2017 and the statements of operations, changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives part of its revenue from donations and special projects, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether any adjustments might be necessary to assets, revenues, excess of revenues over expenses and fund balances.

Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of Cape Breton Regional Hospital Foundation as at December 31, 2017 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants
Licensed Public Accountants
Sydney, Canada
March 29, 2018

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Statement of Financial Position

December 31, 2017, with comparative figures for 2016

	2017				2016	
	General Fund	Restricted Fund	V.J. Harriss Endowment Fund	Capital Fund	Total	Total
ASSETS						
Current assets						
Cash	\$ (698,145)	\$ 2,902,355	\$ -	\$ -	\$ 2,204,210	\$ 2,318,161
Investments (note 2)	-	3,826,605	-	-	3,826,605	3,406,145
Accounts receivable (note 3)	24,244	182,500	-	-	206,744	626,353
Prepaid expenses	11,604	-	-	-	11,604	9,926
	(662,297)	6,911,460	-	-	6,249,163	6,360,585
Investments (note 2)	-	-	6,824,938	-	6,824,938	5,768,523
Capital assets (note 4)	-	-	-	1,074	1,074	3,728
	\$ (662,297)	\$ 6,911,460	\$ 6,824,938	\$ 1,074	\$ 13,075,175	\$ 12,132,836
LIABILITIES						
Current liabilities						
Accounts payable and accrued liabilities (note 5)	\$ 87,152	\$ -	\$ -	\$ -	\$ 87,152	\$ 104,322
Deferred revenue	1,348	-	-	-	1,348	1,010
Due to Nova Scotia Health Authority	100,957	-	-	-	100,957	27,429
	189,457	-	-	-	189,457	132,761
FUND BALANCES						
Unrestricted	(851,754)	-	-	-	(851,754)	(687,906)
V.J. Harriss Endowment Fund	-	-	6,824,938	-	6,824,938	6,368,523
Restricted (note 6)	-	6,911,460	-	-	6,911,460	6,315,730
Invested in capital assets (note 7)	-	-	-	1,074	1,074	3,728
	(851,754)	6,911,460	6,824,938	1,074	12,885,718	12,000,075
	\$ (662,297)	\$ 6,911,460	\$ 6,824,938	\$ 1,074	\$ 13,075,175	\$ 12,132,836

See accompanying notes to financial statements.

On behalf of the Board:

_____ Director

_____ Director

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Statement of Operations

Year ended December 31, 2017, with comparative figures for 2016

	2017					2016				
	General Fund	Restricted Fund	V.J. Harriss Endowment Fund	Capital Fund	Total	General Fund	Restricted Fund	V.J. Harriss Endowment Fund	Capital Fund	Total
REVENUES										
Annual campaign	\$ 138,441	\$ 908,933	\$ -	\$ -	\$ 1,047,374	\$ 138,169	\$ 948,737	\$ -	\$ -	\$ 1,086,906
Planned and major gifts	-	798,779	-	-	798,779	-	839,141	600,000	-	1,439,141
Investment income (note 9)	741,724	345,676	-	-	1,087,400	858,705	476,585	-	-	1,336,290
Special events, net of direct expenses (note 10)	153,900	-	-	-	153,900	145,879	-	-	-	145,879
	1,034,065	2,053,388	-	-	3,087,453	1,143,753	2,264,463	600,000	-	4,008,216
EXPENSES										
Fundraising										
Direct expenses	318,886	-	-	-	318,886	361,096	-	-	-	361,096
Administrative	465,902	-	-	-	465,902	438,865	-	-	-	438,865
Administration	2,654	-	-	-	2,654	5,246	-	-	-	5,246
Amortization	787,442	-	-	-	787,442	805,207	-	-	-	805,207
Appropriations on behalf of Nova Scotia Health Authority										
Patient care/support	-	502,941	-	-	502,941	-	358,033	-	-	358,033
Equipment	-	469,552	-	-	469,552	-	960,702	-	-	960,702
Facility enhancements	-	397,857	-	-	397,857	-	452,661	-	-	452,661
	-	1,370,350	-	-	1,370,350	-	1,771,396	-	-	1,771,396
Appropriations to other organizations	44,018	-	-	-	44,018	-	-	-	-	-
	831,460	1,370,350	-	-	2,201,810	805,207	1,771,396	-	-	2,576,603
EXCESS OF REVENUES OVER EXPENSES	\$ 202,605	\$ 683,038	\$ -	\$ -	\$ 885,643	\$ 338,546	\$ 493,067	\$ 600,000	\$ -	\$ 1,431,613

See accompanying notes to financial statements.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Statement of Changes in Fund Balances

Year ended December 31, 2017, with comparative figures for 2016

	2017					2016				
	General Fund	Restricted Fund	V. J. Harriss Endowment Fund	Capital Fund	Total	General Fund	Restricted Funds	V. J. Harriss Endowment Fund	Capital Fund	Total
FUND BALANCE, BEGINNING OF YEAR	\$ (687,906)	\$ 6,315,730	\$ 6,368,523	\$ 3,728	\$ 12,000,075	\$ 134,659	\$ 5,278,516	\$ 5,146,313	\$ 8,974	\$ 10,568,462
Excess of revenues over expenses	202,605	683,038	-	-	885,643	338,546	493,067	600,000	-	1,431,613
Interfund transfers	(369,107)	(87,308)	456,415	-	-	(1,166,357)	544,147	622,210	-	-
Net change in investment in capital assets (note 7)	2,654	-	-	(2,654)	-	5,246	-	-	(5,246)	-
FUND BALANCE, END OF YEAR	\$ (851,754)	\$ 6,911,460	\$ 6,824,938	\$ 1,074	\$ 12,885,718	\$ (687,906)	\$ 6,315,730	\$ 6,368,523	\$ 3,728	\$ 12,000,075

See accompanying notes to financial statements.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Statement of Cash Flows

Year ended December 31, 2017, with comparative figures for 2016

	2017	2016
CASH FLOW FROM OPERATIONS		
Excess of revenues over expenses	\$ 885,643	\$ 1,431,613
Items not involving cash		
Amortization	2,654	5,246
Loss on sale of investments	15,457	65,142
Unrealized gain from change in fair market value of investments	(600,072)	(991,196)
Change in non-cash operating working capital		
Decrease (increase) in accounts receivables	419,609	(564,284)
Increase in prepaid expenses	(1,678)	(1,043)
Increase (decrease) in accounts payable and accrued liabilities	(17,170)	35,378
Increase in deferred revenue	338	464
Increase (decrease) in due to Nova Scotia Health Authority	73,528	(57,774)
	778,309	(76,454)
CASH FLOW FROM FINANCING ACTIVITIES		
Payment on long-term debt	-	(14,121)
CASH FLOW FROM INVESTMENT ACTIVITIES		
Increase in investments	(892,260)	(176,682)
DECREASE IN CASH AND CASH EQUIVALENTS	(113,951)	(267,257)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	2,318,161	2,585,418
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ 2,204,210	\$ 2,318,161

See accompanying notes to financial statements.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

The Foundation is incorporated under the Societies Act of the Province of Nova Scotia. The principal activity is to raise funds to assist in the construction of and the supply of certain equipment and services for the Nova Scotia Health Authority. The Foundation is a registered charity and is exempt from income taxes.

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

(a) Basis of presentation

The Foundation follows the restricted fund method of accounting. The following is a description of the nature and purpose of each fund:

(i) General fund

The general fund reports all the remaining residual activities of the Foundation and consists principally of the assets, liabilities, revenues and expenses associated with the core operations of the Foundation. Revenue includes contribution for which a specific purpose has not been designated by the donor.

(ii) Restricted fund

The restricted fund reports all designated assets, liabilities, revenues and expenses associated with specific purpose activities of the Foundation. Revenue includes contributions which have been restricted for a specific purpose by the donor. Contributions that have been restricted internally by the Foundation from undesignated contributions are recorded as an interfund transfer.

(iii) Capital fund

The capital fund reports the assets, liabilities, revenues and expenses related to the Foundation's capital assets. Where appropriate, amortization is recorded in the fund where the asset is significantly used.

(iv) V. J. Harriss endowment fund

The V. J. Harriss endowment fund reports contributions of the V. J. Harriss Estate and a related trust. Contributions to the fund have been internally endowed by the Foundation. Income from the endowed asset is to be used for areas of the greatest need as approved by the Board.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(b) Cash and cash equivalents

Cash and cash equivalents is comprised of cash on hand, cash in bank accounts and the cash component of marketable securities held in the restricted fund.

(c) Revenue recognition

Unrestricted contributions are recognized as revenue of the general fund when received. Contributions that have been internally restricted by the Foundation are reported in the specific fund by way of an interfund transfer.

Externally restricted contributions are recognized as revenue in the restricted fund when received. Contributions are considered restricted when designated by the donor or when received on behalf of a specific campaign.

Pledged contributions are recorded when cash is received.

Income earned on externally restricted assets are reported in the specific restricted fund and income earned on internally restricted and the V. J. Harriss endowment fund are reported in the general fund.

Revenue from special events are recognized when the services are provided or the goods sold.

(d) Contributed services

The organization would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Because of the difficulty of compiling these hours, contributed services are not recognized in the financial statements.

(e) Financial instruments

Measurement of financial instruments

The Foundation initially measures its financial assets and financial liabilities at fair value.

The Foundation subsequently measures all its financial assets and financial liabilities at amortized cost, except investments. These are subsequently measured at fair market value with any changes recorded on the statement of operations.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and due to Nova Scotia Health Authority.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Impairment

Financial assets measured at cost or amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in income. A previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in income.

Unless otherwise noted, the Foundation is not subject to significant credit, market or liquidity risks arising from these instruments.

(f) Capital assets

Capital assets are stated at cost less accumulated amortization. Amortization is provided using the following methods and annual rates:

Asset	Basis	Rate
Equipment and fixtures	Declining balance	20%
Leaseholds	Straight line	5 years
Furniture	Declining balance	20%

(g) Allocated expenses

In addition to its own administrative duties, the Foundation also engages in fundraising activities. The costs that are directly associated with these activities are included in the expenses of the specific activity. The Foundation also incurs payroll related costs that are common to providing administrative support and fundraising.

The Foundation allocates the payroll related costs for certain individuals who provide services to multiple activities. These payroll related costs are allocated based on management's best estimate of time spent by the individuals on the activities.

(h) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital assets and valuation allowances of receivables. Actual results could differ from those estimates.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

2. INVESTMENTS

	2017		2016	
	Cost	Fair market value	Cost	Fair market value
Short-term Equities	\$ 3,298,666	\$ 3,826,605	\$ 3,073,328	\$ 3,406,145
Long-term Cash	96,998	96,998	148,642	148,642
Long-term Equities	5,615,476	6,727,940	4,912,369	5,619,881
	5,712,474	6,824,938	5,061,011	5,768,523
	\$ 9,011,140	\$ 10,651,543	\$ 8,134,339	\$ 9,174,668

3. ACCOUNTS RECEIVABLE

	2017	2016
General Fund		
Estate of V. J. Harriss	\$ -	\$ 600,000
Harmonized sales tax	19,534	21,682
Accrued interest	4,589	4,550
Other	121	121
	24,244	626,353
Restricted fund		
Planned and major gifts	182,500	-
	\$ 206,744	\$ 626,353

4. CAPITAL ASSETS

	2017		2016	
	Cost	Accumulated amortization	Net book value	Net book value
Equipment and fixtures	\$ 72,485	\$ 71,411	\$ 1,074	\$ 1,343
Leaseholds	23,872	23,872	-	2,385
Furniture	11,376	11,376	-	-
	\$ 107,733	\$ 106,659	\$ 1,074	\$ 3,728

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities includes government remittances payable of \$12,994 (2016 - \$14,287).

6. RESTRICTED FUND BALANCES

Major categories of the restricted fund balance are as follows:

	2017	2016
Restricted funds		
Restricted for Foundation CCPC Fund	\$ 625,764	\$ 468,320
Restricted for cancer treatment centre	2,046,577	2,144,143
Restricted for pediatrics	289,464	283,338
Restricted for TLC/NICU	211,016	168,159
Restricted for equipment	1,469,837	1,101,630
Other restrictions	2,268,802	2,150,140
Total restricted fund balance	\$ 6,911,460	\$ 6,315,730

7. INVESTMENT IN CAPITAL ASSETS

(a) Investment in capital assets is calculated as follows:

	2017	2016
Capital assets	\$ 1,074	\$ 3,728

(b) Change in net assets invested in capital assets is calculated as follows:

	2017	2016
Invested in capital assets, beginning of year	\$ 3,728	\$ 8,974
Net change in investment in capital assets:		
Amortization of capital assets in General Fund	(2,654)	(5,246)
Invested in capital assets, end of year	\$ 1,074	\$ 3,728

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

8. ENDOWMENT FUND

The endowment fund is maintained for the following specific purpose:

V. J. Harriss Endowment Fund – Income from assets endowed in this fund are used for the areas of greatest need as approved by the Board.

9. INVESTMENT INCOME (LOSS)

	2017	2016
Interest, dividends and foreign exchange	\$ 502,785	\$ 410,236
Loss on sale of investments	(15,457)	(65,142)
Unrealized gain from change in fair market value of investments	600,072	991,196
	<u>\$ 1,087,400</u>	<u>\$ 1,336,290</u>

10. SPECIAL EVENTS

	2017	2016
Revenues		
Festival of the Greens	\$ 167,320	\$ 142,730
Because You Care Cup	62,672	68,390
NHL Legends Maritime Tour	–	2,808
	<u>229,992</u>	<u>213,928</u>
Expenses		
Festival of the Greens	59,148	54,017
Because You Care Cup	16,944	12,400
NHL Legends Maritime Tour	–	1,632
	<u>76,092</u>	<u>68,049</u>
Special events net income	<u>\$ 153,900</u>	<u>\$ 145,879</u>

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

11. ALLOCATED EXPENSES

The Foundation has included in fundraising and administrative expenses an allocation of payroll related costs as follows:

	2017	2016
Fundraising	\$ 80,875	\$ 63,361
Administrative	161,093	128,642
	<u>\$ 241,968</u>	<u>\$ 192,003</u>

12. RELATED PARTY TRANSACTIONS

The Foundation is considered related to the Nova Scotia Health Authority (NSHA) due to the nature of the specific purpose of the Foundation.

The following details the primary transactions between the two organizations:

	2017	2016
Transfers to NSHA for patient care/support, equipment and facility enhancements	\$ 1,370,350	\$ 1,771,396

Transactions are recorded at exchange amount.

In addition to the above transactions, NSHA provides office space to the Foundation at no charge.

During 2015, the Foundation entered into partnership agreements with the New Waterford Consolidated Hospital Foundation and Glace Bay General Hospital Charitable Foundation. These partnership agreements specify how joint fundraising activities amongst the Foundations will be coordinated.

As of December 31, 2017, included in accounts payable and accrued liabilities is \$13,400 (2016 - \$26,800) owing to these Foundations. A total of \$44,018 was disbursed to Glace Bay General Hospital Charitable Foundation during the year (2016 - \$Nil).

13. OTHER MATTERS

The Foundation has been named as a beneficiary of an Estate from which it received \$Nil in 2017 (2016 - \$600,000), for a total principal of \$4,984,551 since 2010.

CAPE BRETON REGIONAL HOSPITAL FOUNDATION

Notes to Financial Statements

Year ended December 31, 2017

14. FINANCIAL INSTRUMENTS

The Foundation is exposed to various risks through its financial instruments and includes the following significant risk at December 31, 2017.

i) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Future cash flows of its fixed income investments are dependent on market interest rates.

ii) Other price risk

The Foundation is exposed to fluctuating market values on its equity investments and manages this risk through investing in equities without high risk.